

DELAWARE COMMUNITY SCHOOL CORPORATION  
SCHOOL BOARD MEETING  
TUESDAY, DECEMBER 19, 2017  
6:30 p.m.  
ADMINISTRATION BUILDING

MINUTES

Present: Trent Fox, President; John Adams, Vice President; Alice Gillis, Secretary; Tyce Stebbins, Member; Adam Williams, Member; Darin Gullion, Assistant Superintendent; and Reece Mann, Superintendent

I. CALL TO ORDER

At 6:30 p.m. Board President, Trent Fox, called the meeting to order.

II. PLEDGE OF ALLEGIANCE

PUBLIC HEARING

It was explained to the Board that under Indiana law whenever a school corporation proposes to construct or renovate a school building at a cost in excess of one million dollars it must first hold a public hearing. Additionally, pursuant to Indiana Code 6-1.1-20-3.1, whenever a school corporation proposes to enter into a lease agreement and/or issue bonds for the construction or renovation of a school building or buildings resulting in total costs in excess of the lesser of: (a) \$2,000,000; or (b) 1% of the total gross assessed valuation of the property within such school corporation, such school corporation is required to hold two public hearings on its preliminary determination to issue such bonds and enter into such Lease Agreement. The first hearing on the preliminary determination for the Project (as defined herein) was held at 6:30 p.m. on December 5, 2017. Notice of both public hearings was published in *The Star Press* on November 24, 2017, and was sent via first-class mail to the Delaware County Clerk and any organizations which requested such notice as provided in Indiana Code 6-1.1-20-3.1. The proofs of publication of the notice of the hearings were presented to the meeting.

It was further explained that at this hearing all interested people may give testimony and/or ask questions concerning the renovation of and improvements to the Delta High School and Delta Middle School, including site improvements to the campus (the "Project"). The purpose of the hearings is two-fold: (1) to inform the public as to the proposed Project; and (2) to allow all interested parties, taxpayers and patrons of the School Corporation to voice their opinions as to the Project and ask any questions.

After the purpose of the hearing was explained, the presentations regarding the need for the Project were given. An evaluation of the existing facility was then presented, as well as a discussion of the details of the proposed Project. The estimated Project cost and schedule were then presented to the public. It was explained how the Project could be funded, and the potential tax rate impact the Project would have on the community.

After the above presentations, the President announced that the Board would now hear testimony and questions from the public. No questions or comments were made.

### III. AMEND AGENDA

### IV. MINUTES

A motion was made by John Adams and seconded by Tyce Stebbins to accept the minutes of the business meeting and executive session held on Tuesday, December 5, 2017. The motion was approved 5-0 vote.

### V. ADOPT RESOLUTIONS:

The Board considered the Project Resolution to complete the Project at a cost of more than one million dollars per building. The resolution attached as Exhibit A was approved by a vote of 5-0.

The Board considered the Preliminary Determination Resolution to issue bonds and enter a Lease Agreement in order to complete the Project. The resolution attached as Exhibit B was approved by a vote of 5-0.

The President further stated that the Board needed to consider a Reimbursement Resolution. On motion duly made, the resolution attached as Exhibit C was adopted by a vote of 5-0.

### VI. FINANCE

A. A motion was made by Tyce Stebbins and seconded by Adam Williams to accept the list of vouchers, as presented. The motion was approved 5-0 vote.

B. Purchases over \$7500:

A motion was made by Tyce Stebbins and seconded by John Adams to approve the following (items 1-3):

- |  |       |             |
|--|-------|-------------|
| 1. Purdue University<br>(Professional Development Workshops) | Grant | \$7,500.00  |
| 2. Duncan Supply   | CP    | \$9,708.85  |
| 3. City Fence  | Bond  | \$44,919.00 |

The motion was approved 5-0 vote.

A motion was made by John Adams and seconded by Alice Gillis to approve the following (item 4):

4. Property/Casualty Workers' Comp Insurance Renewal

The motion was approved 5-0 vote.

A motion was made by Tyce Stebbins and seconded by Adam Williams to approve the following (items C-D):

C. Permission to pay year-end expenses from the 2017 budget and to balance all accounts.

D. Permission to transfer and balance all Capital Project Funds.

The motion was approved 5-0 vote.

E. Grants for Board approval:

A motion was made by Alice Gillis and seconded by John Adams to approve the following grants:

Teacher Appreciation Award	\$79,555.03
Vectren Grant	\$100.00
Bell Grant Becky Watters	\$123.92
CTE Performance Grant	\$5,645.00
Title IV Grant	\$100,000.00
Indiana Literacy Early Intervention Grant	\$12,222.75

The motion was approved 5-0 vote.

## VII. COMMUNICATIONS FROM THE FLOOR

Christy McGuire, Principal at Royerton Elementary School, hopes everyone has a happy holiday and a blessed Christmas season. She stated they finished NWEA testing. She had a lot of students come to her office excited about the growth they made. She thinks what is most interesting is the concept that they get it. They understand at a young age what it means to set a goal, work for a goal, figure out a plan, talk about strategies, and to reach those goals. She stated she was visiting Ms. Shaw's second grade classroom right before NWEA testing and Ms. Shaw was conferencing with one of her students about their goals and strategies to get their NWEA scores where they want them. She said it was interesting because when she walked out of Ms. Shaw's classroom, it wasn't Ms. Shaw who was leading the conference, it was the student. Ms. McGuire thought that was powerful because sometimes you wonder if those conversations in kindergarten and first grade are being understood. She said when she listened to that student, she had her answer, they do understand and that's exciting. She stated they will be meeting with the teachers on January 4<sup>th</sup> and looking at the data from NWEA testing. She stated it's exciting to do that because they've got a lot of good things to go over and look at what they need to rethink, re-strategize, and grow students the way they want to. She stated last week they had their Christmas Program at Emens. It was a full house and she appreciates everyone that was there and the hard work Ms. Eichhorn put in. She informed everyone Ms. Harman, their gifted and talented teacher, was at the state conference last Monday and Tuesday and she was awarded Teacher of the Year in Gifted Education. Ms. McGuire stated she is proud of Ms. Harman and very excited for everything she does.

Chris Conley, Principal at Delta High School, stated they had their Holiday Concert last Monday at Emens. He gave kudos to Ms. Camp and Ms. Weaver for their outstanding students at both the high school and middle school. He stated finals are this week and if you have a high school student like him, he locked him in his room and told him he can't come out for 3-4 hours after studying. He stated he really appreciates our technology staff because last week we had a glitch go through the whole system. He stated he's not a real wise man sometimes-he sent something out to the teachers and told them we complain when things go wrong, but we don't realize how often they are completely right and how we've become used to things always working. He said the teachers had to backtrack and do other work to get ready and some of them had to make adjustments to finals. Mr. Conley stated the tech guys have done a great job getting us back to where we need to be so kudos to them because they put in some very long hours. He stated adding a third person a few years ago made a huge difference and he appreciates it. He wished everyone a Merry Christmas.

Reece Mann, Superintendent of Delaware Community School Corporation, informed everyone Mr. Conley finished his Ed.S. and participated in the ceremony last weekend at Indiana State University. He congratulated him on the completion.

## VIII. NEW BUSINESS

### A. Certified Staff

1. None.

### B. Classified Staff

A motion was made by Tyce Stebbins and seconded by Adam Williams to approve the following (items 1-2):

1. Resignation of Shawnda Swain, School Nurse at Royerton Elementary School, effective December 22, 2017.
2. Resignation of Madison Savage, Latchkey Aide, effective January 5, 2018.

The motion was approved 5-0 vote.

A motion was made by Tyce Stebbins and seconded by John Adams to approve the following (items 3-11):

3. Recommendation to transfer Amy Crall from a Bus Driver Trainee to a Full Time Bus Driver effective immediately.
4. Recommendation to transfer Brent Kuhns from a Will Call Sub Bus Driver to a Full Time Sub Bus Driver effective immediately.
5. Recommendation to employ Makenzie Pinkerton as a Latchkey Assistant effective January 8, 2018, pending successful completion of all pre-employment testing.
6. Recommendation to employ Samantha Beilke as a Latchkey Assistant effective January 8, 2018, pending successful completion of all pre-employment testing.

7. Recommendation to employ Victoria Simerman as a Latchkey Assistant effective January 8, 2018, pending successful completion of all pre-employment testing.
8. Recommendation to employ Jamison Brimbury as a Latchkey Assistant effective January 8, 2018, pending successful completion of all pre-employment testing.
9. Recommendation to employ Adrienne Jones as an Instructional Assistant at Delta High School (split position) effective January 3, 2018, pending successful completion of all pre-employment testing.
10. Recommendation to employ Amy Crall as an Instructional Assistant at Delta High School (split position) effective January 3, 2018, pending successful completion of all pre-employment testing.
11. Recommendation to employ Lisa Thomas as an Instructional Assistant at Delta High School (split position) effective January 3, 2018, pending successful completion of all pre-employment testing.

The motion was approved 5-0 vote.

C. Extra-Curricular

1. None.

D. Conference Requests/Field Trips

A motion was made by Tyce Stebbins and seconded by Adam Williams to approve the following (items 1-4):

1. Elana Camp requests permission to attend the Indiana Music Education Association Professional Development Conference to be held from January 11, 2018 through January 12, 2018 at the Grand Wayne Center in Ft. Wayne, IN.
2. Adrienne Henderson requests permission to attend the IMEA Professional Development Conference to be held from January 11, 2018 through January 13, 2018 at the Grand Wayne Center in Ft. Wayne, IN.
3. Greg Kile requests permission to attend ISTEP+ Training to be held on January 22, 2018 at the Warren Education Center in Indianapolis, IN.

4. Cindy Kunda requests permission to attend 2018 PowerSchool University to be held from February 25, 2018 through March 2, 2018 at the Hyatt Regency in Orlando, FL.

The motion was approved 5-0 vote.

#### E. Information and Proposals

##### 1. Superintendent

A motion was made by John Adams and seconded by Tyce Stebbins to approve the following (items a-b):

- a. Employee Handbook- (2<sup>nd</sup> Reading), as presented.
- b. Transportation Employee Handbook-(2<sup>nd</sup> Reading), as presented.

The motion was approved 5-0 vote.

- c. A motion was made by John Adams and seconded by Tyce Stebbins to approve NEOLA Board Policy-Volume 30, Number 1-(2<sup>nd</sup> Reading), as presented. The motion was approved 5-0 vote.
- d. A motion was made by Adam Williams and seconded by Alice Gillis to approve the Delta High School Curriculum changes, as presented. The motion was approved 5-0 vote.
- e. A motion was made by Tyce Stebbins and seconded by Adam Williams to approve the medical leave request of a bus driver, as presented. The motion was approved 5-0 vote.
- f. A motion was made by John Adams and seconded by Adam Williams to approve the Director of Building and Grounds/Project Manager classified position, as presented. The motion was approved 5-0 vote.
- g. Mr. Mann recognized Board President Trent Fox.

h. Mr. Mann informed the Board about the following fundraisers:

1. Joe Schmaltz, Albany Elementary School, requests permission to hold a Blood Drive on January 12, 2018 from 2:00 p.m. to 8:00 p.m. at Albany Elementary School, as presented. Proceeds go towards the American Red Cross.
2. Doug Marshall, Shayla Shirk, and Morgan Jones, Delta Middle School, request permission to hold a Chilly Bowl on February 3, 2018 from 10:00 a.m. to 2:00 p.m. at Delta Middle School, as presented. Proceeds go towards grade level field trips.

2. Assistant Superintendent

A motion was made by Tyce Stebbins and seconded by Alice Gillis to approve the following (items 1-3):

a. Use of Facilities:

1. Matt Huber requests permission to use the Albany Elementary gymnasium on January 5, 2018 from 6:00 p.m. to 9:30 p.m. to hold a birthday party, as presented.
2. David Bratton, Delta Little League, requests permission to use the Delta High School auxiliary gym from January 13, 2018 through February 3, 2018 to hold baseball open gym, as presented.
3. David Bratton, Delta Little League, requests permission to use the Royerton Elementary cafeteria from February 6, 2018 through February 7, 2018 from 6:30 p.m. to 8:00 p.m. to hold registration, as presented.

The motion was approved 5-0 vote.

A motion was made by John Adams and seconded by Tyce Stebbins to approve the following (items b-f):

- b. Request for Eaton Elementary School to accept a donation in the amount of \$75.00 from Barbara Brock, as presented.
- c. Request for Eaton Elementary School to accept a donation in the amount of \$175.00 from Dennis Cox, as presented.



- d. Request for Delta High School to accept a donation in the amount of \$60.00 from Terry and Linda Reynard and Barb and Larry Smith, as presented.
- e. Request for Delta High School to accept a donation in the amount of \$100.00 from James and Abigail Wright, as presented.
- f. Request for Delta High School to accept a donation in the amount of \$200.00 from DeSoto United Methodist Church, as presented.

The motion was approved 5-0 vote.

- g. A motion was made by John Adams and seconded by Alice Gillis to approve the request for Transportation to salvage bus #0659, as presented. The motion was approved 5-0 vote.

#### IX. LETTERS/NOTES

#### X. BOARD MEMBER COMMENTS

**Adam Williams** – Mr. Williams thanked everyone for coming. He stated with not having comments regarding the project, he hopes it's resounding that people understand we are trying to do what's best for the school district. He stated the fact that there aren't a lot of questions being asked, he hopes that means we have been informing people well and they understand the situation. He congratulated Ms. Harman and stated anytime you are recognized for something you love it's wonderful. He congratulated Mr. Conley on his hard work and appreciates him taking the step to continue on and add even more value to what he does. He stated he got to attend the music program for the middle school and high school. He said it was fun, and lots of hard work was being presented. He stated he went to the program for the middle school earlier in the fall and to see the growth and progression from the fall to December is great to hear. He stated he's been attending for a few years and the whole program has made some great strides and he appreciates the effort from everyone involved. Mr. Williams stated it's not just the fact that we are once again getting donations, but reading the descriptions and desires of where the donations go speaks to the heart of the people in our community and what they care about. He thanked everyone for the donations and stated he greatly appreciates it.

**Tyce Stebbins** – Mr. Stebbins concurred with his fellow board member. He stated he and Mr. Adams talk about donations all the time, but it is great our community steps up in a lot of different ways because every dime makes a huge difference. He knows grants don't come around every board meeting, but around \$200,000 in grants is a big number. He thanked everyone involved in writing those and doing what they have to do before it even makes it to the Board. He congratulated Mr. Conley and knows a lot of work is involved in getting his Ed.S. and he did all that work on top of what might be one of the most time consuming jobs in the district. He told Mr. Conley we are proud of him and he should be proud of himself. He stated it is a nice accomplishment and congratulated him. He wished everyone safe travels through the holidays and hopes everyone enjoys themselves. He stated he didn't get to see all of the Christmas programs, but pass along thank you to the buildings for all the hard work that went into those so the parents and grandparents could see their kids up there and enjoy them singing. He stated that's a big deal and he knows our community really enjoys those. He congratulated Ms. Harman and stated we should do something like this in front of all 2,700 of our students when something like that takes place. He congratulated her on behalf of all those she has taught and stated that is a great honor.

**Alice Gillis** – Ms. Gillis stated she knows there were a lot of proud parent moments during the Christmas programs. She stated it is fun to watch the parents as well as the kids and nice job to everyone involved. She congratulated Ms. Harman and stated she's proud to have her as part of our corporation. She congratulated Mr. Conley and knows he has a very time consuming job, but that is a big accomplishment. She stated the grants show we have people who want to make improvements, be better, and have opportunities. She said some of those grants are hard to get and congratulated those involved. Ms. Gillis stated she hopes everyone has a Merry Christmas, is safe, and is ready to come back in January.

**John Adams** – Mr. Adams concurred with his fellow board members. He stated the Christmas programs mean a lot to the kids when they can get up in front of everyone and do their thing. He stated when you have moms and dads on Facebook talking about their kids' last program, it means a lot. Not just for the kids, but for the parents and grandparents as well. He thanked everyone who worked on the grants. He congratulated Ms. Harman and stated it is well deserved. He thanked her for all her efforts and what she does for our kids. He congratulated Mr. Conley and stated he knows that takes a lot of time, effort, money, and a lot to accomplish that. He commented it seems there isn't a meeting that goes by where we don't have a donation of some sort to one of the buildings or groups. Mr. Adams thanked Mr. Fox for being the Board President. He stated it takes extra time and effort to be the Board President with a lot of extra things like phone calls and emails. He

thanked Mr. Fox for his time and effort and for serving in that capacity for us. He stated to put the high school project in his own words, it is needed because in his opinion, we need a new entrance to the building. He stated as you all know, the office is in the center of the building and we have people that are well into the building before we know who's in the building. He stated if we are going to educate into the 20<sup>th</sup> century and be a part of the University of Delta High School, we are going to have to make sure we provide the education our students need. He stated to him that is the big focus. He stated it's the safety part of it, but also moving to the next level of education and where it will be years from now. He said the goal is to make sure with the science area being so antiquated at the high school, we are going to be able to move out of that antiquated phase into new state of the art areas for our kids. He stated as a Board, it's their job to make sure they are providing the best education they can, provided all the parameters they have to deal with. He stated as people learn more about that and realize what the project is really for, they will be thinking it's about time. He said it's about time they are putting money into the educational process and safety of our building because we have a good thing going. He stated we have a lot of people who have put in a lot of hard work to get this to where it is today and there's no finer school corporation, in his opinion, in East Central Indiana providing what we are providing for our students and that's why it's important to move forward with this project.

**Trent Fox** – Mr. Fox thanked everyone for coming. He thanked Mr. Adams for thanking him for being Board President. He stated obviously Mr. Adams has done it a few times and it is a little different sitting here because everybody is looking at you most of the time. He stated it's been a good year. We've had a lot of ups, a lot of downs, and then a lot of ups again, but that's just part of it. He said it's been an honor to be able to sit here this year and do this for the school corporation. He's pleased with everything that's gone on and he's glad to have served in this capacity. He congratulated Mr. Conley and stated that's quite an accomplishment and hopefully it will carry him well and allow him to do the things he's looking forward to doing. He congratulated Ms. Harman and stated it's an honor and well deserved. He stated we are excited about the high school project from the standpoint that we are getting to do something that will allow our students and staff to have opportunities we haven't had in a long time for science and we are really looking forward to that. He's definitely looking forward to the security issue we've had with the entrance and making an actual entrance so people will know where to go to get into the building. He hopes we will accomplish all the things we are looking forward to doing to make that happen. Mr. Fox wished everyone a Happy Holiday season. He hopes everyone enjoys their time with family and friends.

XI. FUTURE MEETINGS

- A. A regular meeting for the Board of School Trustees is scheduled for Tuesday, January 2, 2018 at 6:30 p.m. at the Administration Building.

XII. ADJOURNMENT

A motion was made by John Adams and seconded by Adam Williams and Board President, Trent Fox, adjourned the meeting at 7:17 p.m.

December 19, 2017

TRENT FOX

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JOHN ADAMS

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ALICE GILLIS

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TYCE STEBBINS

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ADAM WILLIAMS

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## EXHIBIT A

### PROJECT RESOLUTION

WHEREAS, the Board of Trustees (the "Board") of Delaware Community School Corporation (the "School Corporation") at a meeting on December 19, 2017 held a public hearing in accordance with I.C. 20-26-7-37 for the purpose of answering questions and listening to taxpayers' comments and any evidence they may present about the proposed renovation of and improvements to the Delta High School and Delta Middle School, including site improvements to the campus (the "Project"); and

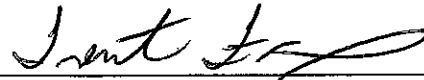
WHEREAS, the Board has carefully studied all of the known options and feels that the proposed Project is in the best interests of the present and future students to be served by these facilities; now, therefore,

BE IT RESOLVED, that the purpose of the Project is to provide an improved educational environment for students.

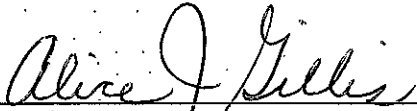
BE IT FURTHER RESOLVED, that the estimated hard costs of the Project are \$9,750,000, with estimated costs of issuance (including capitalized interest less interest earnings and interim lease rental) of \$250,000, resulting in total estimated Project cost of \$10,000,000.

BE IT FURTHER RESOLVED, that the estimated \$10,000,000 will be funded by one or more of the following: Capital Projects Fund, general obligation bond issue and/or a building corporation bond issue with an anticipated impact on the Debt Service Fund tax rate of \$0.1758 per \$100 assessed valuation based on an estimated \$546,714,833 assessed valuation beginning in 2019. However, as existing obligations mature, the anticipated net increase is expected to be \$0.1122. The total Debt Service Fund tax rate is not expected to exceed the 2014 Debt Service Fund tax rate of \$0.3840.

*Passed and adopted this 19<sup>th</sup> day of December, 2017.*



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President, Board of School Trustees



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Secretary, Board of School Trustees

## EXHIBIT B

### PRELIMINARY DETERMINATION RESOLUTION

WHEREAS, the Delaware Community School Corporation (the "School Corporation") published a Notice of Preliminary Determination Hearings on November 24, 2017 in The Star Press and mailed such notice to the Delaware County Clerk and any organizations requesting such notice as provided in Indiana Code 6-1.1-20-3.1, with respect to the renovation of and improvements to the Delta High School and Delta Middle School, including site improvements to the campus (the "Project"); and

WHEREAS, the first preliminary determination hearing was held on December 5, 2017 and the second preliminary determination hearing was held on December 19, 2017 in accordance with the notice and the law of the State of Indiana (the "State"); now, therefore,

WHEREAS, the School Corporation has made the following information available to the public at the public hearings: (a) the result of the Schools Corporation's current and projected annual debt service payments divided by the net assessed value of taxable property within the School Corporation; (b) the result of (i) the sum of the School Corporation's outstanding long term debt plus the outstanding long term debt of other taxing units that include any of the territory of the School Corporation; divided by (ii) the net assessed value of taxable property within the School Corporation; and

BE IT RESOLVED that the Board of School Trustees (the "Board") of the School Corporation preliminarily determines to issue bonds and enter into a lease for the Project.

BE IT FURTHER RESOLVED that the lease agreement will be for a maximum term of 22 years with a maximum annual lease rental payment of \$1,078,000. The maximum annual lease rental payment has been estimated based upon an estimated principal amount of bonds of \$10,000,000, estimated interest rates ranging from 2.95% to 4.60%, and total interest costs of

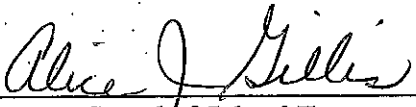
\$4,297,554. The School Corporation's current debt service levy is \$1,560,928 and the current debt service rate is \$0.2859. After the School Corporation enters into the proposed lease agreement and the bonds are issued, the debt service levy will increase by a maximum of 1,078,000 and the Debt Service Fund tax rate will increase by a maximum of \$0.1758. However, as existing obligations mature, the anticipated net impact on the Debt Service Fund tax rate will be \$0.1122. The total Debt Service Fund tax rate is not expected to exceed the 2014 Debt Service Fund tax rate of \$0.3840. The purpose of the lease agreement is to provide for the Project.

BE IT FURTHER RESOLVED that the Secretary of the Board is hereby authorized and directed to publish the notice of adoption of this preliminary determination in accordance with State law.

BE IT FURTHER RESOLVED that if a petition pursuant to I.C. 6-1.1-20-3.1 is filed, the Secretary of the Board is hereby authorized to publish a notice of the applicability of the petition and remonstrance process pursuant to State law.

*Passed and adopted this 19<sup>th</sup> day of December, 2017.*

  
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President, Board of School Trustees

  
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Secretary, Board of School Trustees



## EXHIBIT C

### DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, Delaware Community School Corporation (the "School Corporation") intends to finance the renovation of and improvements to the Delta High School and Delta Middle School, including site improvements to the campus (the "Project"); and

WHEREAS, the School Corporation reasonably expects to reimburse certain costs of the Project with proceeds of obligations to be incurred on behalf of the School Corporation in an amount not to exceed \$10,000,000; and


WHEREAS, the School Corporation, acting through a leasing entity, expects to have obligations issued on its behalf for the Project and to use the proceeds hereof to reimburse or pay costs of the Project;

NOW, THEREFORE, BE IT RESOLVED that the School Corporation declares its official intent to acquire, construct or rehabilitate the Project with proceeds of obligations incurred on behalf of the School Corporation in an amount not to exceed \$10,000,000 for the purpose of paying or reimbursing costs of the Project; and to approve obligations issued by a leasing entity that will lease the Project to the School Corporation.

BE IT FURTHER RESOLVED, that the School Corporation reasonably expects to reimburse itself from proceeds of obligations issued on behalf of the School Corporation for costs of the Project paid prior to the issuance of the obligations.

*Passed and Adopted this 19<sup>th</sup> day of December, 2017.*

  
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President, Board of School Trustees

  
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Secretary, Board of School Trustees